



Craft Council of BC Internship Opening

Social Enterprise Coordinator

We are looking for an innovative and motivated intern to work with our social enterprise committee to revise our 3year business plans for two of our social enterprise initiatives - Craft Carts and Heritage in Your Hand.

Craft Carts is a new initiative that will enable artists to move their work around the different public areas of the city to sell or promote their work. While providing artists with an alternative revenue stream, the Craft Council views this program as viable means to promote excellence in material-based art to audiences that don't usually have access BC contemporary craft.

The Heritage in Your Hand program is our corporate and awards program set up to provide artists with opportunities for commissioned work in the corporate sector. The program is designed to encourage corporations to commission material-based art for their collections, boardrooms and awards programs. The Craft Council's intent to create a viable revenue stream for our master artists and as above, widened the audience for contemporary craft.

Depending on the success of the pilots, there will be the opportunity for a 1-year contract once the internship has finished. Remuneration for the internship: **\$15/hour for 30hrs/week from September 19th to March 31st, 2017**

Tasks include:

- review and revise business plans for 2 social enterprise initiatives
- recruit artists to participate in both programs
- research potential clients for both initiatives
- oversee the manufacturing of 3 craft carts
- oversee the development of a look book for potential customers
- develop and implement promotion plans for both initiatives
- oversee the pilot & evaluation of both programs

Skills required:

- a college diploma or university degree in a relatable field, such as communications, project management, arts administration, art history, craft production, etc.
- working knowledge of social enterprise business practices and models
- experience working as an artist, or with artists in a professional capacity
- a high level of skill in reading, writing and editing
- intermediate level competence with a computer (including Microsoft word and excel and various social media)
- project management experience
- excellent online research skills
- graphic design skills are a definite asset
- must be between the ages of 15 and 30 to suit program requirements for [CHRC Internship Program](#)

As an equal opportunity employer we encourage applications from all qualified candidates and consideration of equity groups (women, visible minority) will be made.

Please submit resumes and a cover letter to Raine Mckay by email raine.mckay@craftcouncilbc.ca by Sept 9th, 2016